

DEDICATED TO LEARNING (D2L) - SUMMER SCHOOL 2019

-WALNUT HIGH SCHOOL CAMPUS-

Welcome to the Dedicated to Learning (D2L) Summer School Program. We are very pleased to bring our summer school program to Walnut Valley Unified School District students, and the students in the surrounding districts.

Our goal is to assist students with their academic goals and needs by offering summer courses for credit recovery, enrichment, and acceleration. All D2L classes are taught by credentialed teachers, offering a curriculum that meets or exceeds California Content Standards. The D2L site Principal, teachers, and staff are dedicated to providing students with a high quality educational experience. Our program is fully accredited by the *Western Association of Schools and Colleges (WASC)*.

The following information pertains to the D2L Summer School program held on the **Walnut High School Campus**. We hope the following topics will assist you in better understanding our summer school program.

What are the days/hours for summer school?

Classes will be held daily on the Walnut High School campus from 7:30am-1:00pm, on Monday, June 10, 2019 through Thursday, July 18, 2019. Classes are 6 weeks in length. The only exceptions are 5 credit classes (i.e. Health In-Seat, Civics Online). Health Online is a 6 week course.

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| 1 st Semester | } | Week #1: Monday-Thursday: | June 10 - June 13 |
| | | Week #2: Monday-Thursday: | June 17 - June 20 |
| | | Week #3: Monday-Thursday: | June 24 - June 27 |
| 2 nd Semester | } | Week #4: Mon,Tues,Thurs,Friday | July 1 st - 3 rd and 5 th |
| | | Week #5: Monday-Thursday | July 8 - July 11 |
| | | Week #6: Monday-Thursday: | July 15 - July 18 |

NOTE: *Due to the National Holiday on July 4th, classes on Week 4 will be held on Monday, Tuesday, Wednesday and Friday.* All other summer session weeks will be the traditional Monday – Thursday schedule.

NOTE: Students enrolled in 1 semester, five (5) credit courses will attend PERIOD ONE (7:30am – 10:00am) **AND** PERIOD 2 (10:30 am – 1:00 pm) for **three** (3) weeks of summer school. All other courses (10 credits) run the entire 6 week session. Exception: Online Health,

a 5 credit course, will run over the full 6 week summer session. Please be aware of the attendance expectations when you enroll. **We are unable to make attendance exceptions.**

Summer school is divided into three week sections: The first 3 weeks make up 1st Semester of a class with the second 3 weeks making up 2nd semester. Please review your schedule closely prior to registering for a class. **We are not able to adjust the schedule or make attendance exceptions for athletic events, family travel, or school functions related to participating in clubs.**

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Year Course: 10 Credits - \$600
Semester Course: 5 Credits - \$400

**** Please note: If you take a lab science course (Biology, Chemistry, and Physics) a \$20 lab fee is due to the teacher on the first day of summer school.**

What courses are offered in Summer School at Walnut High School?

We hope to offer the following courses for the coming summer session. All courses are subject to sufficient enrollment. If a course is closed due to insufficient enrollment, a full refund will be provided.

Students are responsible for meeting course pre-requisites when completing their applications with D2L. In order for an application to be valid, students agree that they have met said pre-requisite requirements. If it is found that students have not met pre-requisite requirements and have been admitted into a course, they will be dropped from the course without a refund. If you have any doubt about which course to sign up for, please consult your academic counselor at school or email us at whs@dedicated2learning.org prior to completing an application.

Potential Courses: Description and Prerequisites

Please see the D2L Course Offerings Brochure at www.dedicated2learning.org

*All courses may not be available at the time of registration

What are the requirements to enroll in *Online courses*?

Our online classes will be completed via the internet through the use of Canvas and Google Classroom. Students will also be required to complete an ONLINE orientation prior to the start date of their On-line class. Instructional units and exams will be online and facilitated through the virtual environment.

Requirements:

1. Orientation after being assigned to a teacher.
2. Access to reliable internet. (We cannot make exceptions to course deadlines due to a student's inability to log on).
3. Pick up Text Book on the WHS Campus or use of an Online version. (Your teacher will provide this information in their introductory letter.)
4. Meet login requirements per the course syllabus. It is the student's responsibility to watch deadlines. All deadlines and expectations are based on the day and time at Walnut High School. Students taking the course while travelling abroad need to ensure they account for web access and time changes.

How much does Summer School cost?

The tuition for Summer School classes is \$400 for 5 credits (1 semester), and \$600 for 10 credits (2 semesters).

Why is there a tuition fee for classes?

California's state government does not provide funding for summer school classes to public school districts. As a private, non-profit entity, Dedicated to Learning runs a fee-based summer school program for students in grades 9-12 on the WHS campus. The tuition for summer school covers the expenses related to running this program, including: cost of teacher and staff salaries, rental of the facilities and classrooms, utility charges, maintenance, material fees, plus the additional mandatory employer costs and other related costs.

What methods of payment do you accept?

During the application process, applicants will be required to submit payment for all courses through the online payment system using a Credit Card, Debit Card or E-Check. Complete instructions for submitting tuition payments will be posted on the application page during the registration process.

Is financial aid available for D2L tuition courses?

No, there is no financial aid available for D2L tuition courses.

Who can enroll in Summer School?

Students currently enrolled in WVUSD schools in grades 8-11 who meet the course prerequisites for acceleration or enrichment, and WVUSD students in grades 9-11 who need to

replace a D or F grade for credit recovery may enroll in the D2L Summer School program during the 1st registration window.

Students currently in grades 8-11 who are NOT currently enrolled in WVUSD schools may enroll in the D2L Summer School program, however, current WVUSD students will receive priority in course enrollment.

How do I apply for a D2L Summer School class?

There will be 2 registration windows for D2L summer school. It is to your advantage to register during the 1st Registration Window as any classes which reach capacity and close during the first registration may not be available for the second registration window.

1st Registration Window: February 25th - March 8th: Confirmations will be posted on the D2L Website on Saturday March 10 at 6pm. See details below.

2nd Registration Window: March 25th – April 5th : Confirmations will be posted on the D2L Website on Sunday April 7th at 6pm. See details below.

1st Registration Window INSTRUCTIONS:

All 8th-11th graders may complete the online application process for classes during this window.

The online application will be available beginning at 6:00pm, on Monday February 25th and must be completed by 11:59pm on March 8th. **THERE IS NO ADVANTAGE TO SUBMITTING YOUR APPLICATION EARLY**, so **DO NOT** feel compelled to apply immediately at 6:00pm on February 25th.

All valid applications submitted during this application window will be processed for available seats. Submission of an application **DOES NOT** guarantee enrollment in a course. Available seats in all courses will be filled according to the following priority criteria in the following order. A lottery that selects applications randomly will be held for all classes receiving more applicants than seats available.

- a. Class of 2020 – Current 11th graders enrolled at WHS
- b. Class of 2021 – Current 10th graders enrolled at WHS
- c. Class of 2022 – Current 9th graders enrolled at WHS
- d. Class of 2023 – Current 8th graders enrolled in WVUSD schools
- e. WVUSD students not attending WHS
- f. Students not currently enrolled in the Walnut Valley district.

Course offerings may change prior to registration and courses may also be cancelled due to insufficient enrollment. If a course is closed due to insufficient enrollment, a full refund will be provided to the applicant.

TUITION PAYMENTS

During the online registration process you will need to submit your tuition payment using a debit or credit card. Your application will not be complete until your payment has been processed. Complete instructions for submitting tuition payments will be posted on the application page during the registration process.

NOTIFICATION OF ENROLLMENT

A confirmation list of students who have received seats in all courses will be posted on the D2L Summer School Program website on Sunday, March 10th after 6:00 pm.

2nd Registration Window INSTRUCTIONS

Any seats not filled during the 1st registration will be made available to any WVUSD or Non-WVUSD student during this window. Online registration for these available seats will open on the D2L website at 6:00pm on March 25th - April 5th.

The online application will be available beginning at 6:00pm, on March 25th and must be completed by 11:59pm on April 5th. **THERE IS NO ADVANTAGE TO SUBMITTING YOUR APPLICATION EARLY**, so **DO NOT** feel compelled to apply immediately at 6:00pm on April 9. ALL valid applications submitted during this application window will be processed for available seats. Submission of an application **DOES NOT** guarantee enrollment in a course. Available seats will be filled according to the criteria listed above with the addition of allowing students not currently enrolled in WVUSD schools to apply. A lottery will be held for all classes receiving more applicants than seats available. If you are not a student in a WVUSD school, please use your Date of Birth as your ID Number when you apply.

*** Confirmation lists will be posted on the D2L website on April 7th after 6:00 pm.**

I don't know my student ID number, or don't have one. Where can I find it?

The student ID number is found on your student ID card, transcripts, at the school Counseling Offices, on report cards, or student class schedules.

If you are not a WVUSD student, please use your birth date: Two digits for the day, Two digits for the month and the last Two digits for the year (MM/DD/YY). For example, if you were born on January 1, 1998, your ID would be "010198"

TUITION PAYMENTS

Complete instructions for submitting tuition payments will be posted on the application page during the registration process.

What if I missed the registration dates or did not get into a class?

Students who missed both registration windows, or did not secure a seat in a class, can attempt to add a class on the 1st day of summer school. Students must report to the MPR on the Walnut Campus Monday, June 10th, at 8:00am. Available seats will be filled at that time based on the following criteria, in the following order.

- a. Students who previously had the course and received a D or F.
- b. Class of 2020
- c. Class of 2021
- d. Class of 2022
- e. Class of 2023
- f. WVUSD students not attending WHS
- g. Students outside of WVUSD
- h.

***** Payment must be made on site at the time of enrollment if you are adding a course on the first day of summer school.**

Are there any Waiting Lists for classes that are full?

Waiting lists for courses meeting their maximum enrollment will be created on an “as needed” basis. Further details will be provided on the website as necessary.

I have an IEP or 504 plan. Can I enroll in Summer School?

Students with an Individualized Education Plan (IEP) or a 504 plan set up by a California public school district, may apply to the D2L Summer School. However, as a private entity, D2L does not provide the resources to accommodate the provisions of IEPs/504s. Any student/parent seeking to register for summer school does so with the understanding that the provisions in the IEP or 504 Plan will NOT be implemented. As the decision to participate in D2L's summer classes is completely voluntary, all students will be expected to participate and complete the course and its requirements in the same manner as all other students in the class. The pacing of summer school courses is highly accelerated and not appropriate for students who require modifications to the curriculum or accommodations like extended time on exams and coursework.

If you require accommodations and modifications and summer school, please consult your child's IEP Team / 504 Team or District office staff.

What is your Refund Policy?

If you choose to cancel your registration, for any reason, your tuition, **minus a \$100 handling fee**, will be refunded, **ONLY, if the request is made by email prior to 11:59 p.m. on May 1, 2019.**

We are unable to make refund exceptions for any reason as we are required to commit to classroom use agreements and staff hiring after the May 1, 2019 deadline.

Attention:

**ALL requests must be made by email to rcoad@dedicated2learning.org
No refunds will be granted for ANY reason after 11:59 pm on May 1, 2019.**

If Dedicated to Learning cannot provide you with a seat in a course, a full refund will be provided.

How will I know where my class meets?

Class Rosters (**with teacher and room number**) will be posted on the D2L website on **Friday, by June 2, 2019 at 6pm**. Rosters will also be posted at the front entrance of the campus for students to view on the 1st day of classes (June 10th). Students unfamiliar with the campus will be able to secure maps as they enter campus on the 1st day of classes. Additional staff members are present the first day to assist students with classroom locations if needed at the WHS Multi-Purpose Room and Outside of the Administration Building.

What is the attendance policy?

All students MUST attend the first and last day of their assigned Summer School class. If a pre-registered student does not show up on Day 1, he/she will be dropped from the class in order to make room for students seeking to add the class. Any student not in attendance by 7:40 on Day 1 will be dropped so that open seats can be offered to students seeking to add a class.

Any student not in attendance on the last day will not pass the class and/or receive credit. We are unable to grant refunds at this point as well.

There are no excused absences in summer school. Students are not allowed more than one (1) absence in any 3-week semester class. Students are not allowed more than two (2) absences when enrolled in a 6 week long-class. Seat time in summer school is critical. Students who exceed these absence limits will be dropped from the course with no credit.

Students are allowed three (3) tardies and will be dropped on the 4th tardy. Due to the pace and compressed time frame of summer courses, timely attendance is mandatory.

Non-WVUSD students must review their school's calendar to ensure that they can meet the attendance requirements, as some schools may not complete their school year prior to June 11th. Please remember you must be present on the first day of summer school.

My question isn't answered here. What should I do?

For any other questions regarding the D2L Summer School Program on the Walnut High School campus, please contact us by email at whs@dedicated2learning.org. *A D2L summer session coordinator will offer on-campus office hours once per week if your question cannot be addressed by phone or email.* These office hours are by appointment on the WHS campus after normal school hours.