

# 2020 DEDICATED TO LEARNING SUMMER SCHOOL PROGRAM

--- DIAMOND BAR HIGH SCHOOL CAMPUS ---

## Informational Brochure (UPDATED: 2/19/20)

Welcome to the Dedicated to Learning (D2L) Summer School Program. We are very pleased to bring our summer school program to Walnut Valley Unified School District students, and the students in the surrounding districts.

Our goal is to assist students with their academic goals and needs by offering summer courses for credit recovery and acceleration. All D2L classes are taught by credentialed teachers, offering a curriculum that meets or exceeds California Content Standards. The D2L principal, teachers, and staff are dedicated to providing students with a high quality educational experience.

The following information pertains to the D2L Summer School program held on the **Diamond Bar High School Campus**. We hope the following topics will assist you in better understanding our summer school program.

### What are the days/hours for summer school?

Classes will be held daily on the Diamond Bar High School campus from 7:30am-1:00pm, on Monday, June 8, 2020 through Thursday, July 16, 2020.

1 <sup>st</sup> Semester	Week #1:	Monday-Thursday:	June 8- June 11, 2020
	Week #2:	Monday-Thursday:	June 15- June 18, 2020
	Week #3:	Monday-Thursday:	June 22 - June 25, 2020
2 <sup>nd</sup> Semester	Week #4:	Monday-Thursday:	June 29 – July 2, 2020
	Week #5:	Monday - Thursday:	July 6 – July 9, 2020
	Week #6:	Monday-Thursday:	July 13 - July 16, 2020

\* Students enrolled in the Health & ICT combo (In-Seat) classes will take one course during PERIOD ONE (7:30am – 10:00am) and the other course during PERIOD 2 (10:30 am – 1:00 pm) for all 6 weeks of summer school.

\*The Online Health & Online ICT classes will run for the entire 6 weeks, as well.

### What courses are offered in Summer School?

See the **“COURSE OFFERINGS”** document, posted on the D2L website.

Course offerings may change prior to registration, and courses may also be cancelled due to lack of enrollment. If a course is closed due to insufficient enrollment, a full refund will be provided.

Students are responsible for meeting course pre-requisites when completing the application process in order for the application to be valid. Students submitting invalid applications will be dropped from the course, without a refund.

### What are the requirements to enroll in *Online Health and/or Online ICT*?

In addition to the “In-Seat” courses offered on the DBHS campus, D2L will be offering 2 separate online courses: Online Health and Online ICT. These courses do not interfere with a student’s ability to take a course during the school day, so a student could take 1 “In-Seat” course during the summer session, and take one or both of the online courses, as well.

Please read the "**Online Course Requirements**" document posted on the D2L website for complete details **BEFORE APPLYING FOR AN ONLINE CLASS.**

## **How much does Summer School cost?**

The tuition for Summer School classes is \$425 for 5 credit/1-semester courses, and \$625 for 10 credit/year-long courses. (NOTE: A \$20 science lab fee will be collected for necessary course materials for Biology, Chemistry and Physics classes.)

## **Why is there a tuition fee for classes?**

California’s state government does not provide funding for summer school classes to any public school districts. As a private, non-profit entity, Dedicated to Learning runs a fee-based summer school program for students in grades 8-12. The tuition for summer school covers the expenses related to running this program, including: cost of teacher and staff salaries, rental of the facilities and classrooms, utility charges, maintenance, material fees, plus the additional mandatory employer costs and other related costs.

## **What methods of payment do you accept?**

During the online registration process, you will need to submit your tuition payment using a credit or debit card. Your application will not be complete until your payment has been processed. Complete instructions for submitting tuition payments will be posted on the application page during the registration process.

## **Is financial aid available for D2L tuition courses?**

No, there is no financial aid available for D2L tuition courses.

## **Who can enroll in Summer School?**

Students currently enrolled in WVUSD schools in grades 8-11 who meet the course prerequisites for acceleration, and WVUSD students in grades 9-11 who need to replace a D or F grade for credit recovery may enroll in the D2L Summer School program during the 1<sup>st</sup> registration window.

Students in grades 8-11 who are NOT currently enrolled in WVUSD schools may enroll in the D2L Summer School program, however WVUSD students will receive priority in course enrollment.

Please see complete registration instructions below.

## ***How do I apply for a D2L Summer School class?***

**There will be 2 registration windows for summer school:**

1st Registration Window: February 24<sup>th</sup> - March 6<sup>th</sup>

2nd Registration Window: March 23<sup>rd</sup> – April 3<sup>rd</sup>

### **1st Registration Window INSTRUCTIONS:**

All 8th-11th graders currently enrolled in WVUSD schools may complete the online application process for classes during this window. (Non-WVUSD students may NOT apply during this window.)

The online application will be available beginning at 6:00pm, on Monday, February 24<sup>th</sup>, and must be completed by 11:59pm on Friday, March 6<sup>th</sup>. **THERE IS NO ADVANTAGE TO SUBMITTING YOUR APPLICATION EARLY**, so **DO NOT** feel compelled to apply immediately at 6:00pm on February 24<sup>th</sup>. ALL valid applications submitted during this application window will be processed for available seats. Submission of an application **DOES NOT** guarantee enrollment in a course. Available seats in all courses will be filled according to the following criteria, in the following order.

- a. Class of 2021 – Current 11<sup>th</sup> graders enrolled at DBHS
- b. Class of 2022 – Current 10<sup>th</sup> graders enrolled at DBHS
- c. Class of 2023 – Current 9<sup>th</sup> graders enrolled at DBHS
- d. Class of 2024 – Current 8<sup>th</sup> graders enrolled in WVUSD schools
- e. WVUSD students not attending DBHS

**Course offerings may change prior to registration, and courses may also be cancelled due to insufficient enrollment. If a course is closed due to insufficient enrollment, a full refund will be provided to the applicant.**

### **TUITION PAYMENTS**

During the online registration process, you will need to submit your tuition payment using a credit or debit card. Your application will not be complete until your payment has been processed. Complete instructions for submitting tuition payments will be posted on the application page during the registration process. See the "[What method of payments do you accept?](#)" section above for general details.

### **NOTIFICATION OF ENROLLMENT**

A confirmation list of students who have received seats in all courses will be posted on the D2L Summer School Program website on Sunday, March 8<sup>th</sup> after 12:00pm.

### **2nd Registration Window INSTRUCTIONS**

Any seats not filled during the 1st registration will be made available during this window. The online application will be available beginning at 6:00pm, on Monday, March 23<sup>rd</sup>, and must be completed by 11:59pm Friday, April 3<sup>rd</sup>. **THERE IS NO ADVANTAGE TO SUBMITTING YOUR APPLICATION EARLY**, so **DO NOT** feel compelled to apply immediately at 6:00pm on March 23<sup>rd</sup>. ALL valid applications submitted during this application window will be processed for available seats. Submission of an application **DOES NOT** guarantee enrollment in a course. Available seats in all courses will be filled according to the criteria listed above, with the addition of students not attending WVUSD schools, according to grade level. Confirmation lists will be posted on the D2L website on Sunday, April 5<sup>th</sup> after 12:00pm.

## **What if I missed the registration dates or did not get into a class?**

Students who missed both registration windows or did not secure a seat in a class can attempt to add a class on the 1<sup>st</sup> day of summer school. Students must report to the THEATER on Monday, June 8<sup>th</sup>, at 7:30am. All available seats will be filled at that time based on the following criteria, in the following order.

- a. Students who previously had the course and received a D or F.
- b. Class of 2021

- c. Class of 2022
- d. Class of 2023
- e. Class of 2024
- f. WVUSD students not attending DBHS
- g. Students outside of WVUSD

**Payment must be made at the time of enrollment through check or credit/debit card.**

## **Are there any Waiting Lists for classes that are full?**

Waiting lists for courses meeting their maximum enrollment will be created on an “as needed” basis. Further details will be provided on the website as necessary.

## **I have an IEP or 504 plan. Can I enroll in Summer School?**

Students with Individualized Education Plan (IEP) or a 504 plan set up by a California public school district, may apply to the D2L Summer School. However, as a private entity, **D2L does not provide the resources to accommodate the provisions of IEPs/504s.** Any student/parent seeking to register for summer school does so with the understanding that **the provisions in the IEP or 504 Plan will NOT be implemented.** All students will be expected to participate and complete the course and its requirements in the same manner as all other students in the class.

## **I don't know my student ID number. Where can I find it?**

The student ID number is found on your student ID card, transcripts, at the school Counseling Offices, on report cards, or student class schedules.

## **What is your Refund Policy?**

If Dedicated to Learning cannot provide you with a seat in a course, a full refund will be provided.

If you choose to cancel your registration, for any reason, your tuition, minus a \$100 cancellation fee, will be refunded, **ONLY, if the request is made prior to 11:59pm on Friday, May 1, 2020.**

All requests must be made using the course enrollment cancellation form found D2L website.

**No refunds will be granted for ANY reason after 11:59pm on Friday, May 1, 2020.**

## **How will I know where my class meets?**

Class Rosters (with teacher and room number) will be posted on the website no later than Sunday, May 31<sup>st</sup>. Rosters will also be posted at the front entrance of the campus for students to view on the 1<sup>st</sup> day of classes (June 8<sup>th</sup>). Students unfamiliar with the campus will be able to secure maps as they enter campus on the 1<sup>st</sup> day of classes.

## **What is the attendance policy?**

All students **MUST** attend the first and last day of their assigned Summer School class. **If a pre-registered student does not show up on Day 1, he/she will be dropped after the first thirty minutes of class have passed to make room for students seeking to add the class.** Any student not in attendance on the last day will not pass the class and/or receive credit.

There are no excused absences in Summer School. Students are not allowed more than one (1) absence in any 3-week semester class. Students are not allowed more than two (2) absences when enrolled in a 6 week long-class. Students who exceed these absence limits will be dropped from the course with no credit.

Students are allowed three (3) tardies and will be dropped on the 4th tardy.

**Non-WVUSD students must review their school's calendar to ensure that they can meet the attendance requirements, as some schools may not complete their school year before June 8<sup>th</sup>. Students must be present on the 1<sup>st</sup> day of classes (Monday, June 8<sup>th</sup>).**

## **My question isn't answered here. What should I do?**

For more details about the Summer School program, please visit the summer school page on the Diamond Bar High School website, and download the "General Information" pamphlet.

Customer service representatives will be available, **beginning Wednesday, Feb. 19<sup>th</sup>**, to answer questions regarding the D2L Summer School Program on the Diamond Bar High School campus. Please contact us at:

**Email:** [dbhs@dedicated2learning.org](mailto:dbhs@dedicated2learning.org) (Please include a phone number in your email.)

**Phone:** [\(909\)274-0263](tel:9092740263) (This number will connect you to the D2L customer service message center. Leave a message with your name, phone number and question, and a Dedicated to Learning representative will contact you within 48 hours. Please note that D2L offices are closed on weekends.